

Please note that the cost is \$52.00 per day for bookings made before the holidays commence. For bookings made during vacation care, the cost will be \$55.00 per day. Please note the dates of **incursions and excursions**. **Additional costs** are outlined above. **Excursion permission forms** must be completed before bookings can be accepted.

Additional Information

Parent/ carer's name:			
Relationship to the child:			
Mobile number:		Work number:	
Email address:			

Child/ren's allergies:

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Other information:

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I, _____ have read and understood the terms and condition set out.

Parent/ carer 1 signature: _____ Date: _____

Parent/ carer 2 signature: _____ Date: _____

OFFICE USE ONLY – Date received:	Received by:
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Please refer to OSHC Parent & Policy Handbook and in particular:

9.3.1 CCB Eligibility for ALLOWABLE ABSENCES

Fees are payable for all days booked, but each child is eligible for CCB for 30 days of allowable absences from care across all approved child care services during each financial year. Days that count as allowable absences (such as casual absences, absences caused by holidays or illness without a medical certificate) do not fall into the category of approved absences.

9.3.2 CCB Eligibility for APPROVED ABSENCES

Fees are payable for all days booked, but each child is eligible for CCB for absences taken for the following reasons, provided attendance records are correctly completed by the OSHC service and supporting documentation is provided by the parent/guardian where required:

- * Illness (with a medical certificate)
- * Rostered days-off
- * Temporary closure of a school or pupil-free days
- * Periods of local emergency
- * Attendance at preschool
- * Non-immunisation
- * Rotating shift work
- * Public holidays
- * Court ordered shared custody

9.3.3 OTHER ABSENCES

All other absences will be charged at the full-fee rate, but CCB will not be available.

9.3.4 CANCELLATIONS

One (1) week's notice must be given to cancel a child's permanent booking during term or fees will be payable for that period.

As generous CCB allowances are available for allowable (9.3.1) and approved absences (9.3.2), no cancellations will be accepted for individual days during terms. i.e. all days booked will be charged. (This will apply to both permanent and casual bookings.)

All Vacation Care bookings must be made in advance in writing. No cancellations will be accepted after booking has been accepted and full fees are due & payable in advance upon booking.