



PERMANENT BOOKING SHEET

Term - 1 2 3 4

Name of Child / Children

Class =

Before School Care			
6:30 am - 9:00 am			
Day		Permanent Fee*	Tick Booking
Monday	/ /	\$14.00	
Tuesday	/ /	\$14.00	
Wednesday	/ /	\$14.00	
Thursday	/ /	\$14.00	
Friday	/ /	\$14.00	

After School Care			
2:30 pm - 6:00 pm			
Day		Permanent Fee*	Tick Booking
Monday	/ /	\$18.00	
Tuesday	/ /	\$18.00	
Wednesday	/ /	\$18.00	
Thursday	/ /	\$18.00	
Friday	/ /	\$18.00	

*All quoted fees are before the Child Care Benefit (CCB) is applied. The CCB eligibility percentage, when notified to the school, will reduce fees accordingly. In cases where no advice of CCB percentage has been received, it will be necessary for families to pay the full fee in advance. When CCB percentage is advised, it will be applied & backdated (where allowed) & an amended statement will be issued. Any credit will be offset against future utilization, or upon request, refunded to parent.

Please refer to OSHC Parent & Policy Handbook and in particular:

9.3.1 CCB Eligibility for ALLOWABLE ABSENCES (Initial 42 days)

Fees are payable for all days booked, but each child is eligible for CCB for 42 days of allowable absences from care across all approved child care services during each financial year.

9.3.2 CCB Eligibility for APPROVED ABSENCES

Fees are payable for all days booked, but each child is eligible for CCB for absences taken for the following reasons, provided attendance records are correctly completed by the OSHC service and supporting documentation is provided by the parent/guardian where required:

- * Illness (with a medical certificate)
- * Rostered days-off
- * Temporary closure of a school or pupil-free days
- * Periods of local emergency
- * Attendance at preschool
- * Non-immunisation
- * Rotating shift work
- * Public holidays
- * Court ordered shared custody

9.3.3 OTHER ABSENCES

All other absences will be charged at the full-fee rate, but CCB will not be available.

9.3.4 CANCELLATIONS

One (1) week's notice must be given to cancel a child's permanent booking during term or fees will be payable for that period.

No cancellations will be accepted for individual days during terms. *i.e. All days booked will be charged. (This will apply to both permanent and casual bookings.)*

Signed by parent:

Date:

