

MINUTES OF P&FA MEETING

Date:	28 th October 2019
Location:	Beveridge road – The lighthouse
Present:	Natalie Morrisby, Kimberley Knijff, Louise Boyce, Alex Duff-Hooper, Teagan Ramage, Courtney Miles, Jess Teunis, Shane Altmann, Lance Hewlett, Sheena Hewlett, Kim Richards, Kerry Richards, Leanne Wheeler, Jodi Blackwell, Justin Ball, Stuart Needham, Paul Golle, David Moore.
Apologies:	Prue Gardiner
Devotion:	Leanne Wheeler
Confirmation minutes accepted as read:	Louise accepted, Teagan seconded.
Business Arising:	Screenagers – Still in for Feb 11 th . This will need a sub committee for catering and coordination. Incorporate with parent info evening + screen safety and promote P&FA through this. The date will have to go to a calendar meeting to lock in. Jess Teunis will head the sub-committee with support.
Negotiation of Agenda:	Timing of year 6 shirts next year – Prue Prep graduation - Dearnne
Treasurers Report:	Louise – \$20,000 to the college for the lighthouse upgrades. The landscape plan is coming through soon. Move as true and correct – Kimberley, seconded by Lance.
Principals Report:	Principal's Update to P&F Meeting Monday, October 28, 2019
	<p>1. Staffing</p> <ul style="list-style-type: none"> ○ Jodee Armstrong (Year 3) has concluded her contract early after accepting another position. Jodee has been replaced by Barbara Wheeler. ○ Graham Anderson has resigned effective at the end of the year. He is unwell and has taken leave for the remainder of the year. Graham has been replaced variously internally by our team who have some spare capacity with the Year 12's finishing in a few weeks. Tammy Lee Grech will be covering some of that teaching load as well. ○ Elise Van de Merwe began in our Secondary School last term replacing Karen Williams. ○ Brenton Altmann has accepted a call to Redeemer Rochedale beginning next year. College Council will be considering what Brenton's replacement looks like. Our Bishop will be attending next week's CC meeting to talk them through this.

	<ul style="list-style-type: none"> ○ Jodi Blackwell, our HOJS and Brigit Nixon, one of our JS teachers, attended a LEQ Learning Tour in California over the break. This is an annual event for educators and leaders in Lutheran Schools and was a really good opportunity for these folks in our college. Eloise and Dave Hartshorn have been on the tour previously. ○ Leanne attended the ASBA Conference in Hobart. <p>2. Facilities</p> <ul style="list-style-type: none"> ● Work is due to begin on some playground refurbishment around the OSHC and Koola gums in November. This work is being done by 'Everything Outside' who have recently completed work at Redeemer Rochedale and Living Faith in Murumba Downs, both fellow Lutheran Schools. ● We have received the first drafts of plans for the refurbishment of the Link Road entrances and areas around the Early Years buildings. These will be tabled at our College Council meeting next week. ● The sitting areas and outdoor spaces outside our Year 7 rooms adjacent to the new fitness equipment has been completed. <p>3. General</p> <ul style="list-style-type: none"> ● Term 4 is always really busy, there is a lot happening and the calendar is already quite packed. ● Thanks to our families who completed the Parent Survey last term as well, we have been in discussion with MMG and are collating feedback for families which will be distributed soon. College Council and SALT will be using the data to inform ongoing improvement. ● Our Year 12 students are in the final moments of their 13 years of schooling. This week they have their 'Formal' at Sirromet on Friday evening which is always a lovely event. They finish in a fortnight with their final week being quite busy. We are excited for them as they go, they have been a lovely bunch of kids. <p>Respectfully submitted. Shane Altmann Principal</p>
Presidents Report:	<p>Update</p> <ul style="list-style-type: none"> ● There have been no events since our last meeting so there is little to report. ● A draft document is in progress around the guidelines for running sub-committees in preparation for our new sub-committees for 2020

	<ul style="list-style-type: none"> • A morning tea was provided on each campus for World Teacher’s Day at a cost of about \$90
Agenda topics:	<p>Class allocations 2020, when will families be notified? Shane advised that when the office opens at the start of the year 2 weeks prior to the school term that families will find out. Year 1 and 5 have been capped at this stage and there are waiting lists for these years.</p> <p>November meeting is AGM – Email any nominations to the secretary one week prior.</p> <p>Upcoming events -</p> <p>Christmas carols - Selling candles and drinks. Need to have bug spray available. No purchases are needed for this event so no sub-committee is needed.</p> <p>Christmas stall – A top up order is needed. Move to approve \$1000 - All in favour.</p> <p>No book packing this year – Different company.</p> <p>Tea and tissues – Going ahead. Sub-committee needed – Teagan and Courtney will head the committee. Event will be the first Thursday back at school for preppies first day. Approved to spend \$500 max. All in favour.</p> <p>Funfest 2020 will not be happening, every 2 years, back in 2021.</p> <p>Colour run with no fundraising component, ethical. Will look into this for next year. Kim offered to find out info from Bayview as they have just run one.</p> <p>Bushdance – idea for next year, possibly hold in the hay shed area, David advised there is lighting there.</p> <p>Sub-committee is needed for a term 2 event 2020. Fact finders – Alex, Natalie, Kerry, David Moore, Kimberley (Prue?)</p> <p>Welcome BBQ to be considered for the start of next year. Need a date.</p>
Negotiated items:	<p>Jodi advised that the year 6 shirts will be available at the start of term 3 is the goal.</p> <p>Prep graduation - The preps aren’t graduating they are transitioning to the next year. We are one school prep – year 12, there will be a ceremony still but no cap and gown. Teagan and Dearnne explained that it’s a small gesture but it means a lot to the parents and children. Shane took on the feedback and will look at still having the hats. Jodi explained they get a certificate at the end of each year level.</p>
General Business:	<p>Kerry mentioned how great it was having the musical between both campuses mixing the students.</p>

	<p>Robotics BBQ 16th November at Vic Pt Bunnings, can we share on school facebook? Yes. Stuart mentioned the STEM cup - both year 7 teams are in the finals. Can this be shared in the newspaper? It was suggested to write our own story and submit. Lance can share on Redlands community news on facebook. Alex will go back to the paper and check. Thank you for changing the admin emails.</p>
Closing Prayer:	Led by Stuart
Meeting Close:	8:40pm – Next meeting 18 th November 7pm Lighthouse

