

**MINUTES OF P&FA MEETING**

<b>Date:</b>	29 <sup>th</sup> July 2019
<b>Location:</b>	Bev road campus
<b>Present:</b>	Kimberley Knijff, Teagan Ramage, Jodi Blackwell, Leanne Wheeler, Louise Boyce, Natalie Morrisby, Sheena Hewlett, Lance Hewlett, Alex Duff-Hooper, Justin Ball, David Moore, Paul Golle, Shane Altmann, Stuart Needham, Kerry Richards, Rod Cormack.
<b>Apologies:</b>	Prue Gardiner, Jess Teunis, Glen Gray and Courtney Miles
<b>Devotion:</b>	David Moore
<b>Confirmation minutes accepted as read:</b>	Emailed - Moved by Kimberley, seconded by Louise
<b>Correspondence:</b>	Thank you letter from the Lions club for the book donations after Funfest
<b>Business Arising:</b>	Advertising of LLL banking = Will be ongoing.
<b>Treasurers Report:</b>	Louise Income for Funfest \$81,000 = \$10,000 profit. \$143,000 in the bank. Move as true and correct = David Moore, seconded by Sheena.
<b>Principals Report:</b>	<p><b>Principal's Update to P&amp;F Meeting</b> <b>Monday, July 29, 2019</b></p> <p><b>1. Staffing</b></p> <ul style="list-style-type: none"> <li>○ Travis McLaren finished up at the end of Term 2 to move to Redcliffe with his partner. Travis has transferred to Grace Lutheran College Rothwell</li> <li>○ Replacing Travis we have moved Coreta Lennon to Secondary School which we were planning to do in the new year. Tegan Parham picks up Travis' Senior Drama classes.</li> <li>○ Coreta moving to SS gives us the opportunity to bring Jenny Huntington onto staff. Jenny has been doing contract work for us and is a valuable addition.</li> <li>○ Alex Duff Hooper has picked up some ancillary work in our business office supporting Leanne primarily with Marketing tasks.</li> <li>○ Mr Royce Jackson has started part time as our new Secondary Tech Shed Aide.</li> <li>○ We are currently working through a large group of applicants for our Payroll Officer.</li> <li>○</li> </ul> <p><b>2. Facilities</b></p> <ul style="list-style-type: none"> <li>● Our P&amp;FA Fitness Equipment is all in and up and running. It looks great and is well-used already by our Secondary Students.</li> <li>● Our Lighthouse re-development continues with the addition of the P&amp;FA sponsored furniture over the break. This has enabled us to open up the last of the rooms.</li> <li>● The college has engaged a Landscape Architect to complete a new masterplan for</li> </ul>

the Junior School Outdoor Spaces. We hope to have the plans completed in the next month or so and then go to tender on construction. The OSHC will be contributing as well to the redevelopment of some of the spaces that they use frequently as well. These two projects should see some activity underway later in this term. Exciting times ahead.

- This Wednesday we are having a Founder's Day Service at the Bev Road Campus where we will dedicate the Lighthouse Refurbishment and Fitness Equipment. Our LCAQD Bishop will be in attendance at the P-12 event.

### 3. General

- It has been a busy start to term for our college.
- Staff had a full PD week which started with some team building and collaborative tasks and went onto learning about resilience and planning and prep time as well.
- Our Japanese students visited and have left already.
- Athletics Carnivals finally got off the ground and were great days.
- JTAS and GBC Sport are underway. We are currently surveying students and families around the impact of these affiliations as we investigate possible options. There may be better ways to offer External Sport for our students, if there is we should be thinking about it.
- JOSEPH rehearsals are going ahead full-swing. It is shaping up to be a really cool production.
- We are edging closer to our 5 Year NSSAB review panel day on Friday 23<sup>rd</sup> August.

Respectfully submitted.

Shane Altmann

Principal

Discussion – How are the jobs at Faith advertised? Usually through Teachers on net or seek.

Alex asked about when the plans would be available for the nature play? Shane said as soon as they are ready he will make them available to families.

Presidents Report:

## P&FA's President's Report 29 July 2019

By Alex Duff-Hooper – President 2019

A lot has happened since our last formal meeting.

### Funfest

- Thank you all for the many hours you put in to make Funfest a success
- Feedback has been largely positive with a few constructive comments to improve it next time – feedback about moving the rides forward was really good. We need more seats and music to be piped to the outdoor seating areas

- College Council congratulated us on a well organised, fun community event
- We had the Thank you function a couple of weeks ago and presented some sponsors with their certificates. There are more that are outstanding and they will be done in the next week or so. I hope to hand deliver quite a few of them as people have been so kind. If you would like to deliver any where you have a relationship with the sponsor, please let me know and I will put them aside for you

#### **Screenagers**

- Due to how busy Term 3 will be, this will be scheduled early in Term 4
- I will be liaising with Tony and Stuart to confirm a date and we will work out the effort required then.

#### **Joseph**

- Rehearsals are underway and they have a big one on Wed 14<sup>th</sup> of August
- Some parents are running a BBQ for the kids for lunch and we have been requested to provide poppers for 60 kids on that day.
- I have ordered enough to cover the requirements from Golden Circle
- Jacinta has asked the canteen to open for performances and will let us know tomorrow if she would like us to be involved

#### **Sports Day BBQ**

- Stuart asked us to put on a sausage sizzle for the Secondary school sports day for approximately 420
- Many thanks to those who were able to help out on the day
- The feedback from the kids was really positive and we had a few grandparents come and thank us

#### **Founder's Day**

- Stuart has asked that we get involved with Founder's Day and run a sausage sizzle
- Nat has put the call out for volunteers and extra eskies – please come and help if you can
- We will be feeding the whole school plus staff and any visitors that attend so around 850 people
- Year 12 students will be made available to help us out

#### **Presentation to Council**

- I presented a list of possible events for the next 12 months to College Council and requested decisions by the end of this term so we may plan
- I put a suggested schedule together and listed the following events: Funfest, Eat Street, Bush Dance, Trivia Night and Colour Run were all on the list
- The spreadsheet listed some pros and cons and I am happy to email it to anyone who would like a copy

	<ul style="list-style-type: none"> <li>• Council are happy for the P&amp;FA to be more community focussed with our events rather than fundraising, however if we make some money, that's great too.</li> </ul> <p>Starlight Movie Night 13<sup>th</sup> September</p> <ul style="list-style-type: none"> <li>• Screen etc has been booked and the deposit paid</li> <li>• Nat has run a poll and it seems the movie will be 'Night at the Museum'</li> <li>• We need to convene a sub-committee to get this moving as we need to consider what we would like to sell or provide on the night.</li> </ul> <p>Discussion - A bar might be popular at the movie night. Nat to find out the screen size.</p>
<p><b>General Business:</b></p>	<p>Canteen at the high school – There have been many reports of it taking too long to get orders as there is only one line. Could there be a prepaid line and a pay on the day separate line? Some days the kids are appending their whole break waiting just about. Stuart will look into options.</p> <p>David Moore and Coreta Lennon went to the Big ideas summit today, Faith was the only school to have two presenters.</p> <p>Kimberley asked about the disparity in numbers in each sports house group especially in year 6. New enrolments are taken into account to even the numbers but the higher years having lesser new enrolments can get uneven. Shane suggested asking families if they would want to change houses as an option. Another option would be to do aggregate trophy and divide by percentage so it's even.</p> <p>Entertainment books are being delivered on Tuesday.</p>
<p><b>Closing prayer:</b></p>	<p>David Moore</p>
<p><b>Meeting Close:</b></p>	<p>8:20pm - Next Meeting Monday 19<sup>th</sup> August 7pm</p>



