



## **Lutheran Education Queensland 2023 LLL School Bursaries**

### **Application Package**

The LLL School Bursaries have been made available due to the generosity of the LLL.

The bursaries are intended to be awarded for a maximum of six years but reviewed on an annual basis to ensure financial need remains and the recipient continues to contribute broadly and positively to the life of the school. They are prioritised to those children entering the traditional primary and secondary intake years, the first year of formal schooling and the first year of secondary school education.

They are to cover 50% of the annual tuition fee, exclusive of camps and levies, up to a maximum of \$5,000.

### **Selection Criteria**

The scholarships are open to:

1. Families where ongoing school fee commitment would impose undue financial hardship.
2. Preference will be given to children who are commencing formal school education in the following year or children in the final year of formal Primary school education;
3. Preference will also be given to communicant members of the LCA or active members of other Christian denominations;

They will be awarded on:

1. Ability and willingness of the child to contribute broadly and positively to school life;
2. Capacity of the child to cope with the demands of the academic program of the school;
3. Availability of an enrolment position at the school;
4. Ability to satisfy enrolment requirements of the school on an ongoing basis; and
5. Financial hardship for parents / carers making the enrolment unlikely without the Bursary or school financial support.

### **Application Process**

1. Complete an application form for enrolment at the relevant school;
2. Simultaneously complete a LLL School Bursary application form (attached);
3. Submit both forms, with the relevant supporting documentation for each, to the school;
4. The school submits the LLL School Bursary application form and supporting documentation to Lutheran Education Queensland (LEQ);
5. School processes the enrolment application including conducting an interview and confirms to Regional Office an enrolment offer is available pending a successful Bursary application;
6. LEQ Bursary Review Panel assesses the applications of those with placement offers and recommends the scholarship awardees for the following year and notifies the school and family in writing.
7. Family accepts/rejects the offer of enrolment and offer of scholarship by signing and returning to the relevant school.

### **Supporting Documentation**

The following documentation is required with the approved application form to allow the assessment process to occur. Please note the Privacy Statement at the end of the application form.

1. Personal reference from local Pastor (or other Christian denomination equivalent);
2. Most recent end of semester school report and most recent NAPLAN report if applicable);
3. Previous two (2) end of financial year ATO Notices of Assessment for all custodial parents/carers and any other supporting financial documentation that may be requested in order to adequately assess financial need in relation to the ongoing payment of school fees.

**Applications for 2023 LLL Bursaries close on 30 June 2022.**



## Lutheran Education Queensland 2023 LLL School Bursaries

### APPLICATION FORM

#### Parent/Guardian's Details:

Mr / Mrs / Ms / Dr / Other \_\_\_\_\_

Name 1<sup>st</sup> parent/guardian: \_\_\_\_\_

Name 2<sup>nd</sup> parent/guardian (if applicable): \_\_\_\_\_

Postal address (for correspondence): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact numbers: (H) \_\_\_\_\_ (Mob) \_\_\_\_\_

(W) \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Scholarship Applicant's Details:

Name: \_\_\_\_\_

Postal address (if different): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Church Membership

Denomination: \_\_\_\_\_

Congregation: \_\_\_\_\_

Name of Clergy: \_\_\_\_\_

Has a personal reference from Pastor/Clergy/Teacher been attached? Yes  No

#### Lutheran School Seeking Enrolment

Name of school: \_\_\_\_\_

Calendar year of entry: \_\_\_\_\_

Grade entering: \_\_\_\_\_

Has an application for enrolment been submitted? Yes  No

### Current School Details (if relevant)

Name of school: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_

Current year level: \_\_\_\_\_

Is the most recent Semester Report attached?

Yes  No

### Financial Need

Have you attached copies of the last two (2) ATO Notices of Assessment for all custodial parents/guardians?

Yes  No

If your employment conditions have changed since your last tax return, please outline in a statement and attach to this application.

### Declaration

I declare that the information provided in this application is true and correct and understand other financial documentation may be requested to adequately assess financial need.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Privacy Statement

I, \_\_\_\_\_ understand that:  
*(insert full name here)*

- My personal information has been provided to Lutheran Education Queensland (LEQ), a department of Lutheran Church of Australia Queensland District (LCAQD) for the purpose of determining financial need.
- If I do not provide my personal information to LEQ, it may be unable to process my application.
- My personal information will only be shared with the Principal and Business Manager of the school for which I am seeking an enrolment position and scholarship.
- LEQ will take all reasonable steps to ensure my personal information is kept secure.
- A copy of the LCAQD privacy policy will be provided to me upon request.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Applications for 2023 LLL Bursaries should be forwarded to LEQ by close of business on 30 June 2022 via:**

- Scanned and emailed to [execea@leq.lutheran.edu.au](mailto:execea@leq.lutheran.edu.au), or
- Mailed to: **Executive Director  
Lutheran Education Queensland  
PO Box 1535  
Milton QLD 4064**